

**Student Activity and Service Fee Submission Form  
for  
Trustee Organizations (all campuses)**

Welcome to the 2024-25 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

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Display Name

NetID

Jankowski, Kevin

khj20003

Email

kevin.jankowski@uconn.edu

Your Organization:

SGA Stamford

Organization Website

[Click to visit](#)

Organization Social Media Information

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<https://www.instagram.com/uconn.stamford.sga/>

Please provide your Organization's Mission and a brief history

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The UConn Stamford Student Government Association (SGA) was founded in 1963. The organization's founders established the Association, drafted a constitution, and elected officers to serve as a liaison between undergraduate students and the school's administration. Over the last 60 years, the association has grown from a 9-member organization to a thriving association of diverse student leaders who advocate for student needs and plan programming events to enrich each student's experience at Stamford. SGA aims to build on UConn Stamford's strong sense of community and tradition. Through involvement in SGA operations, students develop leadership, management, and organizational skills. SGA hosts a wide range of programming events and advocacy initiatives funded by the Student Activity Fee. Thirty percent of the collected fees are allocated to other Registered Student Organizations (RSOs), enabling them to plan events and activities open to the student body using these funds.

Please upload a PDF of your current Organizational Chart.

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[ORG CHART SGA 24-25.PNG](#)

What are your organization's current goals and how do they align with your mission?

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SGA's current goal is to continue improving student advocacy and meet programming demands. The campus is undergoing constant changes with increased housing and student population.

Activity Participation and Alignment

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1) Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your organization.

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The Student Government Association has five operating committees that utilize 70% of our budget. Each committee is distinctive and caters to the specific priorities of the organization. The following is a description of each committee and its responsibilities.

**Campus Events:** This committee is responsible for hosting a mix of large and small-scale fun events. These events allow students to participate in fun and creative activities that cater to their demands and are usually focused on being time-sensitive to conform to class schedules. Some of our events this year include a Kickoff Carnival, U-Feast & Fortunes, USwag Swipes, and UBoba and Chill.

**Off-Campus Events:** This committee focuses on external events in the surrounding Stamford area, as well as larger, more complex events that give students a rewarding and memorable experience. A few examples of common activities include trips to RPM Raceway, Six Flags, Axe Throwing, Ice Skating, Plasko's Farm, and more.

**Special Events:** This committee is responsible for traditional events such as Homecoming, Halloween, Thanksgiving, and Finals Breakfast. These events bring students together and amplify their educational experience within an environment they're familiar with, building a sense of community.

**Student Advocacy:** One of our primary goals this year is to establish a permanent interfaith space on campus. Last year, we successfully created two temporary wellness areas for prayer, but there is a strong desire among students for a dedicated space that will serve future generations as a place of worship. Additionally, we are committed to advocating for our gym facilities, ensuring that students receive the value they deserve from these resources, especially following the closing of the YMCA. We are actively engaging with faculty and administration to address these concerns and implement improvements that enhance student well-being and access to fitness facilities

Who is eligible to participate in your activities?

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Undergraduate students of a specific campus

Financials

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Please note that items 3-5 should total 100%

2) For what purpose do you spend any portion of your budget on the operations of your organization?

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SGA has allocated \$1000 for yearly operational expenses that help pay for our subscriptions such as Canva, these tools are used for marketing our advocacy initiatives and programming event

3) What percentage of your budget is to support your organization's operations?

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Does your Organization pay any elected or appointed student leaders?

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No

Does your Organization pay for any non-student staff?

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No

4)What percentage of your budget is for programs and services for students sponsored by your organization (do not include expenses that are for members only)?

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70

- a) How do you determine if these programs and services meet your organizational goal/priorities?  
b) How do you know if the program, and services you provide meet the needs/expectations of your constituents?
- 

SGA events have expected attendance goals. For Fall 2024, the target is 2400 attendees, and for Spring 2, the target is 2500. We determine our success in meeting these targets and aim for participation from almost every student enrolled at the Stamford Campus. During the event planning stages, the event committees collaborate with the Student Advocacy team to gather ideas from constituents and strive to implement those ideas to meet the set targets. Additionally, during General Senate Meetings (GSM), we leverage the diversity of our senate, comprising senators from various majors and graduation years, to gather input from their constituents. This approach has enabled us to host successful events this past semester

5)For groups that fund Tier II student organizations, what percentage of your budget is allocated to them?

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30

6)Please explain significant changes in the overall budget (spending plan) for this fiscal year since starting July 1, 2024, when compared to the previous year's budget and this year's original budget.

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When comparing FY24 with FY25 (Updated), there are several notable changes in our budget. For SGA programming, we have budgeted \$164,250 for this fiscal year, an increase from last year's actuals of \$119,409.62. This change is due to the use of the fund reserve last year and a rise in student population this year. Additionally, Tier II Group Funding is projected at \$64.8k (30% of \$216k). While the percentage allocated for group funding has remained consistent, the amount has increased in line with higher income from student fees.

Organizational expenses have also risen, driven by proposed salaries for next year and increased travel expenses for this year. Though salaries are not being implemented this year, SGA is actively pursuing this for the future. The higher enrollment numbers this year, leading to increased student fees, also mean we need to work harder to spend into the fund balance. On a positive note, increased spending from RSOs in the fall is expected to help utilize the fund more effectively.

Revenue

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7)What is the current Fee amount per semester/year?

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40

Storrs Undergraduate [Fees](#)  
Regional Undergraduate [Fees](#)  
GSS Graduate [Fees](#)  
Law Graduate [Fees](#)  
SSW Graduate [Fees](#)

8) Does your organization receive income from any source other than student fees?

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No

### Expenses

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9) What are the top organization operational expenditures?

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Travel - \$4500 ( travel for our president to drive to Storrs for senate and SEC meetings, in addition to other potential travel expenses

Subscriptions \$1000 like Canva etc....

11) What are the top organization expenditures for programs and services that you fund?

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Refreshments - \$53,500  
services - \$53,250  
Supplies - \$20,000

13) What are the top expenditures for Tier II organizations (if applicable) that you fund?

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Previous Year :  
Refreshments - \$29,347.16  
services - \$11,744.89  
Supplies - \$8,412.79

10) How are these expenses similar to or different from the previous year?

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Subscriptions decreased due to us canceling are campus text service

Travel increased due to increased necessity to travel from our President

12) How are these expenses similar to or different from the previous year?

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All three of these expenses were the top expenses last year as well, however our supply cost should decrease as we looked into purchasing more bulk options for this year

14) How are these expenses similar to or different from the previous year?

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I believe the three top expense categories will remain the same however increase in actual spending as the T2 budget is larger than year previous.

### Future Year Spending Plans

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15) What are your Organizational priorities, as reflected in your projected budgets, for the next two fiscal years?

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One of the priorities for the next 2 fiscal years is to add compensation for SGA leaders. Compensating SGA workers is a priority because it ensures fair recognition of their contributions, promotes equity among student leaders, and encourages greater engagement and accountability in their roles. By addressing this, the SGA can attract and retain dedicated individuals who are essential to advancing student interests and improving campus life. This will increase operation costs by \$22,500K for salaries. We are keeping SGA expenses consistent with 70% of income for the current and next 2 fiscal years. This will bring our projected expenditure to \$237,300 for FY26 and \$254,100 FY27 as population size continues to increase.

16) Is your Organization seeking a fee increase?

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No

## Fund Balance

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17) If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

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SGA is aims to carry around 30,000, which will leave us enough for contingency reasons. We will be using this fund balance to subsidize operational costs that include payroll. We will also be using additional funds to help maintain SGA programming targets.

18) If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year)with the intention to bring down the fund balance to ideal levels?

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We are aiming to spend \$237,550K this current year. We are projecting \$237,300k in Y26 and \$254,100k in Y27 expenditures for the next 2 fiscal years, each of these projections are accounting for a 10% spend into our reserve balance. Adding officer salaries and continuing to encourage spending from SGA and RSOs on high quality, large, and unique events will all help bring our balance down to are target level of 30K.

Include what your projected balance will be at the end of this year as well as the next two projected years.

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FY25: \$113,357 FY26: \$92,057.9, FY27: \$69,957.9

## Other

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Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

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As of end of Nov SGA has spent 62k while RSO have spent 21k, in December there will be roughly around another 8-10k in spending to close off the semester. We are very happy with the level of events and attendance we have been able to reach in the fall and expect a similar if not even busier spring semester ahead of us!

## Financials

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Please upload the SASFAC Excel Sheet

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[Stamford SASFAC report FY 2025 \(Final\).xlsx](#)

## Advisor & FO Review and Commentary

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1. Is the financial document (specifically the columns 'FY24 Actuals' and 'FY25 Updated', including the fund balance), as presented, an accurate record of the organization's financial status?

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Additional Documentation Upload

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No Response

Yes

2. Do you have comments regarding the FY26 Updated or FY27 Projected Budgets?

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Yes

2.a. If yes, for what component(s) of the budget would you like to provide information?

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please review your answers to Q: 17 and Q: 18. Please ensure you have uploaded the most recent version of the budget projection spreadsheet.

3. Please provide a narrative on the advising and compliance discussions you have had to date with the Org leadership regarding their finances.

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I have discussed with the leadership a concern I have with the addition of salaries for ASG leadership. This year we have seen an increase in RSO spending and inflation, which have utilized the fund at a much higher rate. The additional expense of SGA leadership salaries will quickly deplete the fund reserve and the organization will need to either 1) decrease programming, or 2) increase student fees.

Advisor/FO signature

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Electronically Signed by Riquier, Gayle (gayle.riquier@uconn.edu) - November 18, 2024 at 3:44 PM (America/New\_York)

Organization Review and Vote

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You've got through and made any necessary edits:

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No

Date of formal Organization Budget approval

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December 4, 2024

Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

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[General Senate Meeting-12-04-2024.docx](#)

## Form Submission - Proposer

Submitted for Approval | Proposer

Jankowski, Kevin - November 15, 2024 at 10:57 PM (America/New\_York)

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Task

Task Completed

Riquier, Gayle - November 18, 2024 at 3:44 PM (America/New\_York)

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Task

Task Completed

Jankowski, Kevin - December 6, 2024 at 10:55 PM (America/New\_York)

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Notification

Notification Sent

Clokey, David - December 6, 2024 at 10:55 PM (America/New\_York)

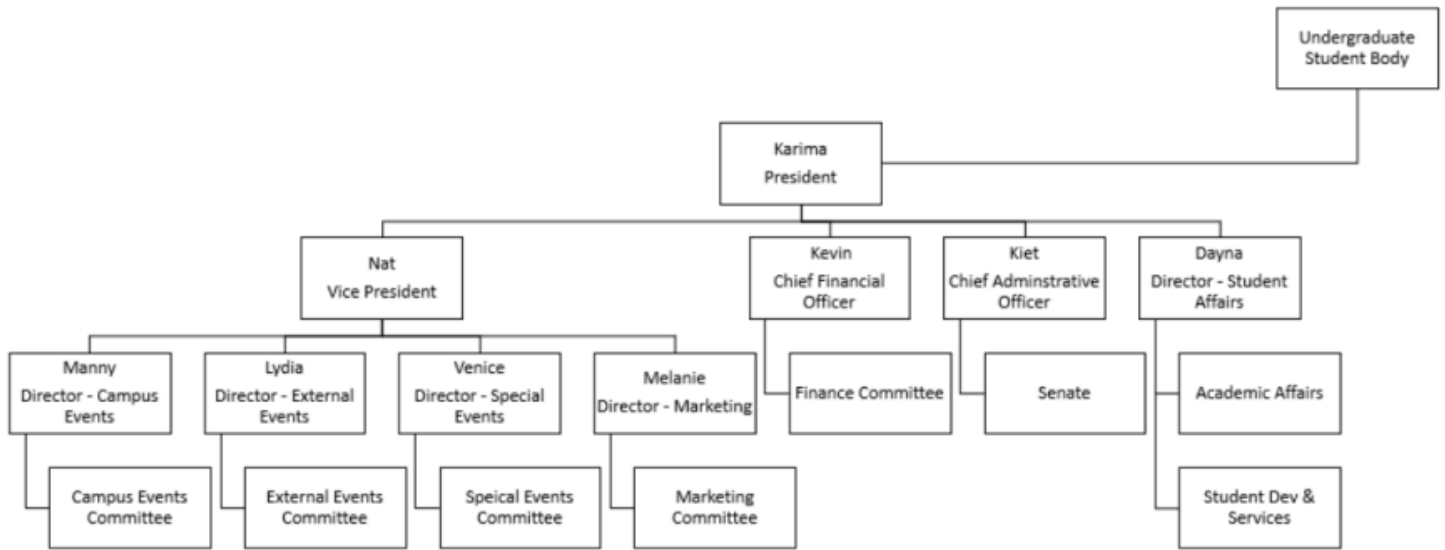
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Notification

Generating PDF

O'Brien, Krista

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Stamford SGA

[KFS Expense Object Code Descriptions - Finance, Payroll, and Budget - UConn Knowledge Base](#)

	FY24 Actual	FY25 Original	FY25 Updated	FY26 Original	FY26 Updated	FY27 Projection
<b>L9/Fund Reserve</b>	\$ 134,907.90	\$ 105,157.90	\$ 113,357.90	\$ 105,157.90	\$ 92,057.90	\$ 69,957.90
BEG BAL BROUGHT FORWARD	\$ 151,490.61	\$ 134,907.90	\$ 134,907.90	\$ 134,907.90	\$ 113,357.90	\$ 92,057.90
L4 Reimbursement	\$ (175,353.71)	\$ (189,750.00)	\$ (237,550.00)	\$ (189,750.00)	\$ (237,300.00)	\$ (254,100.00)
StuFees	\$ 158,771.00 108%	\$ 160,000.00 -119%	\$ 216,000.00 -110.0%	\$ 160,000.00 -119%	\$ 216,000.00 -110%	\$ 232,000.00 -110%
<b>4170100</b>	\$ (171,459.70)	\$ (189,750.00)	\$ (237,550.00)	\$ (189,750.00)	\$ (237,300.00)	\$ (254,100.00)
<b>Org Operational Exp</b>	\$ (1,272.98) 1%	\$ (26,500.00) 14%	\$ (8,500.00) 4%	\$ (26,500.00) 14%	\$ (29,000.00) 12%	\$ (29,000.00) 11%
<b>Expense</b>						
Temporary Salaries		\$ (20,000.00)		\$ (20,000.00)	\$ (22,500.00)	\$ (22,500.00)
Equipment - Non-Capital		\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
Subscriptions		\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)
Licenses		\$ -		\$ -		
Transaction Fees	\$ (878.28)	\$ -		\$ -		
Travel	\$ (394.70)	\$ (3,000.00)	\$ (5,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
<b>Org Programming</b>	\$ (119,409.62) 70%	\$ (115,250.00) 61%	\$ (164,250.00) 69%	\$ (115,250.00) 61%	\$ (143,500.00) 60%	\$ (155,500.00) 61%
<b>Expense</b>						
Equipment - Non-Capital	\$ (947.69)	\$ -		\$ -		
Fees	\$ (12,045.42)	\$ (34,150.00)	\$ (37,500.00)	\$ (34,150.00)	\$ (37,500.00)	\$ (37,500.00)
Refreshments	\$ (40,922.09)	\$ (29,100.00)	\$ (53,500.00)	\$ (29,100.00)	\$ (40,000.00)	\$ (46,000.00)
Services	\$ (40,418.75)	\$ (36,000.00)	\$ (53,250.00)	\$ (36,000.00)	\$ (43,000.00)	\$ (47,000.00)
Supplies	\$ (21,504.80)	\$ (16,000.00)	\$ (20,000.00)	\$ (16,000.00)	\$ (20,000.00)	\$ (21,000.00)
Transportation / Motor Vehicles	\$ (4,905.87)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (13,000.00)	\$ (14,000.00)
<b>Income</b>						
Other Sources Of Revenue	\$ 1,335.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Tier2 Funding</b>	\$ (50,777.10) 30%	\$ (48,000.00) 25%	\$ (64,800.00) 27%	\$ (48,000.00) 25%	\$ (64,800.00) 27%	\$ (69,600.00) 27%
<b>Expense</b>		\$ (48,000.00)	\$ (64,800.00)	\$ (48,000.00)	\$ (64,800.00)	\$ (69,600.00)
Fees	\$ (1,820.00)					
Other Expenses	\$ (101.62)					
Refreshments	\$ (29,347.16)					
Rentals And Leases	\$ (2,000.00)					
Services	\$ (11,744.89)					
Supplies	\$ (8,412.79)					
<b>Income</b>						
Other Sources Of Revenue	\$ 1,899.36					
Income from Transfers	\$ 750.00					



STAMFORD

STUDENT GOVERNMENT  
ASSOCIATION

# GENERAL SENATE MEETING MINUTES

Meeting Called to order on: 12/9/2024 11:45 AM

Meeting Called to Order by: Senator Name

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## ROLL CALL

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**Voting Members: 30 Quorum: 15**

### LEADERSHIP

- President - Karima Hamada
- Vice President - Nathanelle Eveillard
- CFO - Kevin Jankowski
- CAO - Kiet Tran
- Director of Advocacy - Day Morales
- Director of Marketing - Melanie Vazquez
- Event Planning Director - Manny Dartey
- Event Planning Director - Lydia Lovering
- Event Planning Director - Venice Montanaro

### VOTING SENATORS

- Matthew Amstrong
- Ivan Mendez
- Cole Park
- Alens Toussaint
- Mohammed Ruwaid
- Brennan Scorelle
- Zoey Zappala
- Vivian Mendoza
- Eden Shahar
- Nicole Hale
- Filip Ciganik
- Ashvir Singh
- Lorenzo Tregger
- Tiffany Aldana
- Juan Morales
- Freitas Agatha
- Danecia Henry (here)
- Ava Mitchell
- Aunia Forland
- Isabella Fernandes
- Finn O' Connor
- Yeuris Asencio
- Ben Sachakov

- Nicolle Jankowski
- Thinh Tien Nguyen
- Chetna Alluri
- Mbiya Kabongo

GUESTS

Name, Email

UNIVERSITY STAFF/ADVISOR

- Gayle Riquier | Student Activities Coordinator | [gayle.riquier@uconn.edu](mailto:gayle.riquier@uconn.edu)

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**APPROVAL OF MINUTES**

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Motion to approve minutes from the 11/20/2024 meeting.

Moved by:      Seconded by: Kevin

Senate Discussion:

- All those in favor, all those opposed

Voting results: Motion Choose an item.

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**PRESIDENT: KARIMA HAMADA**

**STAMFORDSGA-PRESIDENT@UCONN.EDU**

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AGENDA ITEM

- Erica Granoff, Director of Student Services at the Stamford campus, will be joining us today! Have your questions ready
- Update on Constitution changes, compensation
- University Senate this past Monday: discussion on regional campus funding and SEC regional campus representative
- Hours during break are extremely limited
- Good luck on finals!

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**VICE PRESIDENT: NATHELLE EVEILLARD**

**STAMFORDSGA-VP@UCONN.EDU**

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UPCOMING EVENTS AND COMMITTEE UPDATES

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Thanksgiving Dinner

Thursday, 11/21/24, 5 - 7 pm @ A1

Food from Best in Gourmet

Standard American Thanksgiving meal (Turkey, mashed potatoes, stuffing, corn, cranberry sauce, pumpkin pie, and other desserts)

Total spent: \$4,856.05

213 in attendance, \$23 per person

### Holiday Bash

Tuesday, 12/03/24, 3 - 6 pm @ Rich Concourse

Food from Remo's (Penne alla vodka, calamari, caesar salad, mozz sticks, chicken parm etc...)

Photobooth, Bouncehouse

Total spent: \$3,873.71

210 in attendance, \$19 per person

### Unwind & Unplug

Thursday, 12/05/24, 3 - 5 pm @ Rich Concourse

Massage chairs, aromatherapy, pancake art, massage therapist, stuff-a-bear, snacks, desserts, mandala coloring and therapy dog Carson

Total spent: \$5,249.69 est \$35 per person

### Finals Breakfast

Monday, 12/09/24, 10 AM - 12 pm @ Rich Concourse

Food from Best in Gourmet

Traditional American breakfast, pancakes, bacon, sausage, potatoes, fruit, oj, coffee, apple juice, cranberry juice

Total spent: \$4,006.80 est. \$27 if 150 in attendance

**CHIEF FINANCIAL OFFICER: KEVIN JANKOWSKI**

**STAMFORDSGA-CFO@UCONN.EDU**

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#### Last Year:

- Reserve Funds Utilized: \$16,673.06
- Remaining Reserves: \$134,817.55
- Spending by RSOs (Registered Student Organizations): \$53,426.46

- SGA (Student Government Association) Spending: \$79,822.53

**This Year:**

- **Goal:** Avoid increasing our current reserves.
- **Estimated Income:** \$246,000
- **Projected SGA Spending:** \$172,200
- **Projected RSO Spending:** \$73,800

**Proposal:**

Salas, Daniela- submitted a request on behalf of the **Husky Art Pack - Art of the Roll - Dice Mosaic Guinness World Record Project (req. 281)**

**Description of the Proposal:**

**How does this event/proposal support the mission of your organization**

As mentioned beforehand, this project will not only offer several volunteer opportunities for the students involved but also a very significant and impactful art program in the form of a world record. Students will be able to collaborate with many creative voices throughout the project including creative directors, featured artists, and fellow students interested in the arts.

**How does this event/proposal benefit the Stamford Undergraduate Students:**

By providing funding for these materials and supplies, this multi-faceted project will be able to grow and flourish into a community effort to engage the arts in the local community of Stamford, with a focus on the contribution of UConn Stamford students.

**Finance Committee Notes:**

Request was reviewed on: Nov 18th, 2024

Recommendation is: Passes to GSM

**Motion: 200 - Est. Attendance      \$35 - per student**

Motion to approve **Husky Art Pack - Art of the Roll - Dice Mosaic Guinness World Record Project (req. 281)**

. For purchases not to exceed \$7000 in the following categories **Supplies**

Motion: **Motion Language**

Moved by: Kevin Jankowski                      Seconded by: Danencia -----

· Senate Discussion

Vote results: # **Senators In Favor 5**----- | # **Senators Opposed 3**----- | # **Senators Abstain 6**-----

Motion passes

REMINDER: FILL THE SENATOR FORM AFTER YOU HAVE ATTENDED 2 MEETING CONSECUTIVELY TO BE APPOINTED APPOINTMENT OF NEW SENATORS

**Motion:** Motion to appoint the individuals listed above as voting senators.

Moved by: Kiet Tran | Seconded by: Nicole Hale

- Senate Discussion

**Vote results:** # Senators In Favor 12 | # Senators Opposed 0 | # Senators Abstain 0

**Motion** Choose an item.

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**OPEN DISCUSSION**

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**ANNOUNCEMENTS**

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NAME OF INDIVIDUAL

- Does the group have any announcements?
  - Discussion

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**TODAY'S ATTENDANCE (NON-SENATORS)**

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**NEXT MEETING/ADJOURNMENT**

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Next meeting 12/11/2024 12:00 PM in Room 132

Motion to adjourn was made at 12:30PM and was passed unanimously

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**CERTIFICATION OF THE MINUTES**

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Tuan Kiet Tran, Chief Administrative Officer  
Coordinator

Gayle Riquier, Student Activities

Date

Date

