

**Student Activity and Service Fee Submission Form
for
Trustee Organizations (all campuses)**

Welcome to the 2024-25 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

Display Name	NetID
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Alsadadi, Ammar	asa21003
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Email

ammar.alsadadi@uconn.edu

Your Organization:

UCTV

Organization Website

[Click to visit](#)

Organization Social Media Information

https://instagram.com/uctvchannel14?utm_medium=copy_link

Please provide your Organization's Mission and a brief history

History: UCTV was founded in 1991 to act as a University of Connecticut first student-run and student-funded television station in order to provide all students the opportunity, training, and facilities to produce and air television and video programming. From the start, UCTV has created content that is meant to be enjoyed by and informative to UConn's diverse undergraduate population. Overtime, this began to include video services for student groups on campus looking for coverage. UCTV today Has six content creating departments: Entertainment, News, Sports, Advertising, Events, and Film.

Mission Statement: UCTV serves as a source of news, event coverage, information, and entertainment for its constituents. UCTV provides learning opportunities to students interested in content production and traditional broadcasting through the creation of original student-made content and prepares them for future endeavors in the media industry.

Please upload a PDF of your current Organizational Chart.

[Organizational Chart\(Visual\).pdf](#)

Please upload a PDF of your Supplemental Excel Sheet.

[Supp chart.pdf](#)

What are your organization's current goals and how do they align with your mission?

Enhancing UCTV's Creative Hub:

UCTV is investing in industry-standard equipment, expanding travel opportunities, providing fair compensation for the team, and strengthening archival systems.

Pioneering the Future of Live Broadcasting:

With changes in HuskyVision and a shift away from traditional campus broadcasts, UCTV is exploring innovative options to shape the future of live media. The organization is committed to remaining at the forefront of the evolving media landscape.

Cultivating Strategic Partnerships:

UCTV is working to cultivate strategic partnerships by actively reaching out to FYE departments and other academic departments. This effort aims to enhance collaboration, leverage UCTV's high-caliber production and technology capabilities, extend its reach, showcase its resources, and attract talented new members.

Expanding Educational Reach:

UCTV is positioned to elevate its educational impact by offering comprehensive film and editing instruction, addressing an area currently underserved on campus. The organization's focus is on equipping students with specialized skills that enhance UConn's curriculum.

Increasing Campus Presence:

Despite offering valuable resources, UCTV's presence on campus remains limited. A targeted campaign with events, engaging promotions, and strategic outreach seeks to establish UCTV as an essential resource, offering unique value to the student community.

Activity Participation and Alignment

1) Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your organization.

UCTV, the University of Connecticut's Student Television, provides diverse programs and services designed to support and engage the university community, serving as the organization's primary mission.

Media Equipment Access:

UCTV offers students access to video and audio equipment, enabling the creation of high-quality multimedia content for projects, events, and personal expression.

Professional Editing Software:

The organization provides access to professional-grade editing software, including Adobe Premiere Pro, empowering students to edit and refine their media projects with industry-standard tools.

Media Content Creation Departments:

UCTV is centered around its six core media departments: Sports, News, Film, Advertising, Entertainment, and Events. These departments offer collaborative spaces where students can produce content in their areas of interest, fostering both creativity and skill development. For example, UCTV covers major events like elections, provides in-depth sports coverage, and engages in many other initiatives, showcasing the diverse opportunities for students to apply their skills and engage in impactful projects.

These core programs and services reflect UCTV's commitment to empowering students to explore and develop their media and storytelling abilities, building a vibrant and inclusive campus community.

Who is eligible to participate in your activities?

Undergraduate students of a specific campus

Please note that items 3-5 should total 100%

2)For what purpose do you spend any portion of your budget on the operations of your organization?

UCTV allocates a portion of its budget to critical operational needs, ensuring efficient functioning, enhanced engagement, and high-quality services for the UConn community. A substantial budget portion supports student and non-student wages, enabling department content directors to oversee their teams with focused dedication. This approach ensures each department operates with precision and fosters an environment where members gain valuable, hands-on experience in media production and management.

Investment in repairs and maintenance ensures that all equipment is up-to-date and reliable, allowing UCTV to offer the UConn community high-quality tools and resources. Insurance coverage safeguards our assets and personnel, while telephone and contractual services support effective coordination and bring in specialized expertise when needed. Supplies and refreshments create a welcoming and productive environment, encouraging collaboration and creativity.

Ultimately, the allocation of resources to operational areas like wages, equipment upkeep, and organizational support is a strategic effort to maintain excellence, promote skill development, and ensure that UCTV continues to meet its mission of empowering students and delivering reliable, professional media experiences.

3)What percentage of your budget is to support your organization's operations?

65

Does your Organization pay any elected or appointed student leaders?

Yes

If so, please list and provide a brief explanation of student payroll.

Chief Executive Officer - Student
The Chief Executive Officer shall be responsible for overseeing the day-to-day progress, operations, and governance of all UCTV officers, employees, non-student staff, and departments.

Chief Financial Officer - Student
The Chief Financial Officer shall be responsible for overseeing all finance records, expenditures, revenue, inventory, payroll, and annual reviews in accordance with the University Of Connecticut Department Of Student Activities' operating guidelines, policies, and procedures for trustee accounts.

Chief Human Resources Officer - Student
The Chief Human Resources Officer shall be responsible for upholding the diversity and inclusion principles within the UCTV mission statement through Uplift, an internal

resource group for students to create content surrounding diversity, inclusion, and equity issues, and to better equip marginalized populations for opportunities within the media and entertainment industry. In addition, the Chief Human Resources Officer is the main point of contact for any human relation conflicts and is responsible for facilitating diversity and inclusion training to the Board of Officers each semester.

Chief Operations Officer - Student

The Chief Operations Officer shall be responsible for the maintenance and management of all UCTV equipment and provide technical assistance to members.

Chief Marketing Officer - Student

The Marketing Manager shall be responsible for the events, merchandise, social media, and any other digital marketing necessary to promote the organization for constituents.

Sports Director - Student

Manage the Sports department, which creates sports broadcast content on sporting events relevant to the interests of the University of Connecticut student body.

News Director - Student

Manage the News department, which creates news programming relevant to the interests of the University of Connecticut student body.

Advertising Director - Student

Manage the Advertisement department, which creates short reels highlighting on-campus events and short advertisements for student organizations for free and for local businesses and faculty departments at a discounted rate.

Events Director - Student

Manage the Events department, who livestreams and records student and faculty events relevant to the interest of the University of Connecticut student body in its entirety.

Entertainment Director - Student

Manage the Entertainment department, which creates short-form entertainment programming relevant to the interest of the University of Connecticut student body.

Film Director - Student

Manage the Film department, which creates short or feature-length films relevant to the interest of the University of Connecticut student body.

Internal Services Manager - Student

Assistant to the Chief Financial Officer, responsible for completing Reimbursement Requests and Payroll Authorization forms and properly submitting them to University of Connecticut Trustee Student Organization Services, in addition to other assigned duties.

Equipment Operations Officer - Student

Assistant to the Chief Operations Officer, responsible for handling the purchasing and tagging of new equipment, managing repairs, helping coordinate necessary studio renovations, and other assigned duties.

Training Operations Officer - Student

Assistant to the Chief Operations Officer, required to conduct member training on UCTV software and hardware and complete other assigned duties.

VP of Maintenance - Student

Assistant to the Chief Operations Officer, responsible for maintaining UCTV's cleaning and sanitation procedures for equipment and office areas, organizing equipment, and other assigned duties.

Administration Manager - Student

Assistant to the Chief Executive Officer, responsible for taking minutes for Board and Executive Board meetings, posting those minutes, and completing other assigned tasks.

Content Distribution Manager - Student

Assistant to the Chief Marketing Officer, responsible for overseeing teams of event volunteers to plan UCTV events for members and external students, along with other assigned tasks.

Graphic Design Manager - Student

Assistant to the Chief Marketing Officer, responsible for creating all necessary graphics or

animations for UCTV advertisement purposes and completing other assigned tasks.

Advertising Content Creator - Student
Responsible for filming and editing videos for clients and student organizations.

Events Content Creator - Student
Responsible for filming and editing assigned events, including checking out equipment, setting up equipment, filming, uploading footage, and editing in a timely manner. Events should be posted within a week unless specified by the Events Director.

Does your Organization pay for any non-student staff?

If so, please list and provide a brief explanation of non-student payroll.

Yes

UCTV collaborates with TSOS for financial assistance with purchase requests and purchasing processes. UCTV funds non-student staff from TSOS to support these activities, as University system access controls limit our ability to directly use KFS and HuskyBuy functionalities. TSOS support remains essential for our operations.

4)What percentage of your budget is for programs and services for students sponsored by your organization (do not include expenses that are for members only)?

35

- a) How do you determine if these programs and services meet your organizational goal/priorities?
b) How do you know if the program, and services you provide meet the needs/expectations of your constituents?
-

To ensure that UCTV's programs and services align with our organizational goals and priorities, we employ a balanced approach of both quantitative and qualitative assessments. Quantitatively, we track the usage of equipment within our departments and by community members, creating a log that provides concrete data on the utilization and relevance of our resources. This data-driven approach allows us to assess whether our offerings align with actual demand and organizational objectives, identifying areas for enhancement.

On the qualitative side, we conduct surveys and gather direct feedback from students and departments. These insights provide a nuanced view of preferences, needs, and areas where improvements may be necessary, helping us understand what our stakeholders value and identify any gaps between our services and their expectations. This continuous feedback loop of engagement metrics and feedback allows us to refine our programs, ensuring they remain relevant, impactful, and valuable to our community

5)For groups that fund Tier II student organizations, what percentage of your budget is allocated to them?

6) Please explain significant changes in the overall budget (spending plan) for this fiscal year since starting July 1, 2024, when compared to the previous year's budget and this year's original budget.

The budget for the fiscal year 2025 includes several strategic adjustments aimed at enhancing UCTV's community engagement, operational reach, and programming quality. While there have been notable increases in areas such as promotional items, event refreshments, telephone, contractual services, and capital equipment, the allocations for travel and wages have remained mostly the same. These two categories, travel and wages, represent UCTV's most significant expenses, forming the foundation for supporting our team and enabling broader organizational goals. By maintaining stable funding for these core expenditures, UCTV ensures consistency in its primary operations while focusing additional resources on growth and engagement initiatives.

Promotional Items: The budget for promotional items has increased from \$4,500 to \$8,000, reflecting UCTV's commitment to expanding campus awareness. This additional funding supports robust promotional campaigns to position UCTV as a key resource, engaging a larger student audience.

Refreshments – Events/Programs: The allocation for event refreshments rose from \$1,000 to \$2,000, supporting UCTV's aim of fostering a welcoming and collaborative atmosphere during public events. This increase helps to enhance the event experience for attendees, encouraging greater student participation in UCTV-hosted events.

Supplies – Events/Programs: The budget for event supplies increased from \$200 to \$500, allowing UCTV to better support specific event needs. This funding enables the provision of high-quality materials, creating an environment that enhances effective programming and media production.

Contractual Services – Organization & Events: Contractual services allocations have grown, with organizational services increasing from \$1,000 to \$2,000 and event-related services from \$5,000 to \$11,000. These adjustments allow UCTV to access specialized expertise and external resources for both organizational and event needs, enhancing its offerings to meet the professional standards expected by students and partners. However, while these figures are included in the current budget, we are planning to reduce these allocations to \$1,000 for organizational services and \$5,000 for event services in the future. This decision is based on a strategic reevaluation of resource utilization, as previous budgets in these areas were underutilized. By reallocating these funds, UCTV aims to better align resources with its vision and invest in areas that drive greater impact and value for the organization.

Equipment: The equipment budget increased from \$10,000 to \$12,000, reinforcing UCTV's commitment to investing in high-quality, durable equipment essential for professional media content creation. This ensures UCTV remains well-equipped to serve the UConn community effectively.

These budget adjustments underscore UCTV's commitment to delivering an enriched, professional media experience, expanding its campus presence, and aligning resources with both current demands and future growth goals. These strategic increases support UCTV's mission by enabling more engaging events, improved communication, and high-quality content that meets the evolving expectations of students and stakeholders.

Revenue

7) What is the current Fee amount per semester/year? Storrs Undergraduate [Fees](#)
Regional Undergraduate [Fees](#)
GSS Graduate [Fees](#)

8) Does your organization receive income from any source other than student fees?

Yes

- a) What are the sources of revenue you currently collect and how much is it that you receive?
 - b) Are these sources consistent or variable from year to year?
 - c) How is this revenue reflected in your organization's projected budget? Please explain.
-

The UCTV Advertising Department utilizes its production and multimedia expertise to deliver exceptional services to its clients. These include professional photography, video editing, and highlight production for companies and businesses.

Revenue from these services is expected to fluctuate annually based on the number of clients we acquire. While we are still in the process of securing clients this year and concrete figures are not yet available, we have projected revenue for the next year and the year after, reflecting our expectations and growth plans.

Expenses

9) What are the top organization operational expenditures?

- Insurance
- Wage Students
- Wage Non Students

10) How are these expenses similar to or different from the previous year?

Student Wages: A slight decrease in expenses for student wages is anticipated due to a strategic reduction in staffing hours and the elimination of certain positions. This measure is designed to optimize resource allocation while maintaining operational efficiency. However, student wages are expected to rise in subsequent years to account for increases in minimum wage.

Non-Student Wages: Expenses for non-student wages are projected to remain consistent, with no significant changes expected.

Insurance: Insurance expenses are expected to remain stable rather than decreasing, with the current allocation sufficient to provide the necessary coverage. There is no planned reduction, as the existing policies suffice.

11) What are the top organization expenditures for programs and services that you fund?

- Travel
- Equipment

12) How are these expenses similar to or different from the previous year?

Travel: Travel expenses are expected to increase due to inflation-driven price increases, including higher costs for transportation, lodging, and meals. Additionally, the anticipated rise in per

diem rates contributes to this upward trend. This adjustment ensures that UCTV can continue to support necessary travel for events and coverage without compromising quality.

Equipment: Equipment expenses are projected to remain constant, as they were already reduced in the previous fiscal year. Maintaining this allocation allows UCTV to ensure access to reliable, high-quality equipment that aligns with its goals. While no immediate changes are planned, the budget will be reevaluated in the future to accommodate potential inflation or other cost increases.

13)What are the top expenditures for Tier II organizations (if applicable) that you fund?

14)How are these expenses similar to or different from the previous year?

Future Year Spending Plans

15)What are your Organizational priorities, as reflected in your projected budgets, for the next two fiscal years?

For the next two fiscal years, UCTV's projected budgets reflect organizational priorities centered on enhancing operational efficiency, expanding engagement, and maintaining high-quality media production. These priorities are designed to align with UCTV's mission and ensure the organization continues to meet the evolving needs of the UConn community.

1. Sustaining Core Operations:

A significant portion of the budget remains allocated to travel and wages, which are UCTV's largest expenditures. These funds ensure consistent support for both student and non-student staff and enable necessary travel for event coverage. While student wages are projected to decrease in the short term due to staffing adjustments, they are expected to rise in the following year to accommodate anticipated minimum wage increases.

2. Optimizing Equipment and Technology:

Investments in equipment remain constant to ensure access to reliable, high-quality tools for media production. Maintaining this allocation supports UCTV's goal of providing professional-grade resources to its members and allows for potential future increases to address inflation or technological advancements. Additionally, UCTV is setting aside funds for significant studio renovations and equipment upgrades, which cost a significant amount. This is reflected in the higher end-of-year balance compared to our ideal minimum balance, aligning with UCTV's commitment to enhancing the production environment and preparing for future needs.

3. Addressing Inflationary Pressures:

Allocations for travel have been increased to account for inflation-driven rises in transportation, lodging, and per diem rates. This adjustment ensures UCTV can continue to cover events and activities without compromising quality.

4. Refocusing Resource Allocation:

While contractual services have seen recent increases, UCTV plans to streamline these budgets in the future, reallocating resources to areas more aligned with the organization's vision and needs. This approach ensures that underutilized funds are directed toward programs with greater impact.

5. Enhancing Campus Engagement:

Increased funding for promotional items and event-related supplies reflects UCTV's commitment to raising campus awareness and fostering a collaborative environment. These allocations support dynamic campaigns and high-quality programming to engage a broader audience.

These priorities highlight UCTV's commitment to maintaining operational excellence, fostering growth, and ensuring alignment with its strategic objectives while adapting to financial and environmental changes.

16) Is your Organization seeking a fee increase?

No

Fund Balance

17) If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

The ideal minimum level of carryover funds for UCTV should be approximately 15% of the annual budget, which translates to around \$30,000. This amount ensures the organization has sufficient reserves to address unforeseen expenses, maintain operational continuity, and invest in future strategic initiatives.

Justification for the Amount:

Unforeseen Expenses:

Maintaining a reserve of \$30,000 allows UCTV to manage unexpected costs such as emergency equipment repairs, insurance adjustments, or unplanned event expenditures without disrupting normal operations.

Operational Continuity:

It ensures the organization can cover essential expenses, including staff wages, travel, and subscriptions, during the transition between fiscal years, preventing interruptions in critical functions.

Strategic Flexibility:

The carryover provides a financial cushion for future investments, such as upgrading equipment or addressing rising costs due to inflation, without requiring immediate budget reallocations.

Long-Term Stability:

Maintaining a reserve of this size ensures that UCTV can plan for future growth and stability. This includes funding for strategic initiatives that align with the organization's goals and positioning itself to adapt to evolving needs and trends within the UConn community.

By maintaining this carryover, UCTV can uphold its mission, adapt to challenges, and ensure consistent quality and service for the UConn community.

18) If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year)with the intention to bring down the fund balance to ideal levels?

1. Equipment Upgrades and Studio Renovations:

Additional funds will be directed toward upgrading and purchasing media production equipment. This ensures that UCTV maintains good technology, enabling the organization to produce high-quality content and provide members with professional-grade tools for hands-on learning. Additionally, part of the funds will be dedicated to studio renovations, creating a more modern and efficient workspace that fosters creativity and enhances the overall production experience. UCTV is actively saving for these upgrades and renovations to ensure these improvements are sustainable and impactful for the long term.

2. Event Programming Expansion:

Extra funds will be used to enhance event programming by organizing larger-scale productions and collaborations. This includes allocating more resources for promotional campaigns, event supplies, and increased contractual services to create impactful events that elevate UCTV's campus presence.

3.Travel and Coverage for Sports and Events:

UCTV plans to increase its travel budget to expand coverage of sporting events and other key campus activities. This includes funding for transportation, lodging, and per diem costs, allowing for more comprehensive coverage and greater engagement with the UConn community.

Include what your projected balance will be at the end of this year as well as the next two projected years.

The projected end-of-year balances for UCTV are \$120,459 for 2025, \$113,609 for 2026, and \$107,059 for 2027. The reason these balances are significantly above the minimum ideal balance of \$30,000 is that UCTV is actively planning to renovate the studio with substantial upgrades to equipment and facilities. These upgrades involve costly, one-time expenses, so we are strategically saving funds to ensure we can achieve these goals and maintain the organization's long-term vision without compromising on quality or functionality.

Other

Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

Financials

Please upload the SASFAC Excel Sheet

[SASFAC SHEET.pdf](#)

Advisor & FO Review and Commentary

1.Is the financial document (specifically the columns 'FY24 Actuals' and 'FY25 Updated', including the

Additional Documentation Upload

No Response

fund balance), as presented, an accurate record of the organization's financial status?

Yes

2. Do you have comments regarding the FY26 Updated or FY27 Projected Budgets?

No

3. Please provide a narrative on the advising and compliance discussions you have had to date with the Org leadership regarding their finances.

TSOS has worked closely with UCTV to explore alternative revenue streams, to properly document their inventory, and prepare for updates to their equipment. They have worked hard over the last two years to more accurately project their travel expenses and plan for future expansion of other departments (advertising and news in particular).

Advisor/FO signature

Electronically Signed by O'Brien, Krista (krista.obrien@uconn.edu) - November 22, 2024 at 2:24 PM (America/New_York)

Organization Review and Vote

You've got through and made any necessary edits:

Yes

Date of formal Organization Budget approval

December 5, 2024

Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

[Board Meeting_12.05.24.pdf](#)

Form Submission - Proposer

Submitted for Approval | Proposer

Alsadadi, Ammar - November 16, 2024 at 11:23 PM (America/New_York)

Task

Task Completed

O'Brien, Krista - November 22, 2024 at 2:24 PM (America/New_York)

Benjamin, Dawn

Task

Task Completed

Alsadadi, Ammar - December 6, 2024 at 11:58 PM (America/New_York)

Notification

Notification Sent

Clokey, David - December 6, 2024 at 11:58 PM (America/New_York)

Notification

Generating PDF

O'Brien, Krista



ORGANIZATION

HIERARCHY

Executive Officer



Code Description		FY24 Actual Amount	FY25 Original Amount	FY25 Updated Amount	FY26 Original Amount	FY26 Updated Amount	FY27 Projected Amount
R e v e n u e s	501.1 General Donations						
	501.2 Foundation Donations						
	501.3 Benefit Fundraiser Donations						
	502 Dues						
	512 Advertising		2,000		2,500	2,000	2,500
	513 Awards and Prizes						
	514 Vendor Commissions						
	515 Contractual Services						
	516 Co-Sponsorship						
	520.1 Admissions Sales						
	520.2 Food Sales						
	520.3 Merchandise Sales						
	520.4 Participation Sales						
	520.5 Services Sales						
	522 Registration/Entry Fees						
	523 Rental						
	524 Travel						
	530 Penalties and Fines						
	531 Miscellaneous Revenue		\$10,685.94				
	533 Change Fund Returns						
540 Business Taxes							
546 Interest		\$8,172.79	2,478	12,169	700	8,000	8,000
547 Student Fees		\$190,594.88	180,000	184,086	180,000	200,000	210,000
Total Revenues		\$209,453.61	184,478	196,255	183,200	210,000	220,500
E x p e n d i t u r e s	601 Donations						
	602 Dues						
	603 Gifts						
	604 Photocopying						
	605 Postage		50	50	50	50	50
	606 Printing	\$134.80	250	250	250	200	200
	607 Promotional Items	\$2,794.35	4,500	8,000	4,500	8,000	8,000
	608.1 Refreshments - Organization	\$852.97	500	500	500	500	500
	608.2 Refreshments - Events/Programs	\$2,725.44	1,000	2,000	1,000	2,000	2,000
	609 Subscriptions	\$3,963.96	3,750	3,750	3,750	3,750	3,750
	610.1 Supplies - Organization	\$193.35	250	250	250	250	250
	610.2 Supplies - Events/Programs	\$1,392.04	200	500	200	1,000	1,000
	611 Telephone	\$2,105.64	575	2,100	575	2,100	2,100
	612 Advertising						
	613 Awards and Prizes	\$766.38					
	615.1 Contractual Services - Organization		1,000	2,000	1,000	1,000	1,000
	615.2 Contractual Services - Events/Programs		5,000	11,000	5,000	5,000	5,000
	616 Co-Sponsorships						
	617.1 Cost of Food Sold						
	617.2 Cost of Merchandise Sold						
	617.3 Cost of Participation						
	617.4 Cost of Services Sold						
	622.1 Registration Fees			2,750	2,000	2,000	2,000
	622.2 Entry Fees						
	623 Rental	\$450.00					
	624 Travel	\$35,835.81	35,000	35,000	40,000	40,000	45,000
	625 Equipment/Durable Goods	\$7,687.64	5,000	5,000	7,000	8,000	8,000
	626 Equipment - Capital		10,000	12,000	10,000	10,000	10,000
	627 Insurance		4,000	4,000	4,000	4,000	4,000
	628 Repairs and Maintenance	\$879.75	1,000	1,000	1,000	1,000	1,200
629 Utilities							
630 Penalties and Fines							
631 Miscellaneous Expenses							
633 Change Funds							
640 Business Taxes							
642 Wages - Student	\$73,920.41	90,000	90,000	90,000	85,000	90,000	
643 Wages - Non-Student	\$44,261.59	43,000	43,000	43,000	43,000	43,000	
645 Wage Taxes - Non-Student		4,000		4,000			
Total Expenditures		\$177,964.13	209,075	223,150	218,075	216,850	227,050
Revenues-Expenditures = Change in Fund Balance		\$31,489.48	(24,597)	(26,895)	(34,875)	(6,850)	(6,550)
Fund Balance at Start of Year		\$115,864.66	82,602	\$147,354.14	58,005	120,459	113,609
Fund Balance at End of Year		\$147,354.14	58,005	120,459	23,130	113,609	107,059

Board Meeting
12-05-2024
7:00 PM | UCTV Studio
[Meeting Link](#)



Attendance

Board of Officers:

Legend | Present: ✓ | Absent: ✗

✓	Chief Executive Officer - Jay Allen
✓	Chief Human Resources Officer - Sophia Birnbaum
✓	Chief Financial Officer - Ammar Alsadadi
✓	Chief Operations Officer - Matthew Johnson
✓	Chief Marketing Officer - Samantha Snevily

Board of Directors:

Legend | Present: ✓ | Absent: ✗

✓	Sports Director - Daisy Gonzalez
✓	News Director - Jen Ryu
✓	Advertising Director - Gavin Vitale
✓	Events Director - Sai Vankamamidi
✓	Entertainment Director - Austin Cannata
✓	Film Director - Kyle Barton

VPs:

Advisor:

○

Staff

○

General Public/Members

- Josh Film Assistant Director

Meeting called to order at: _6:35pm__

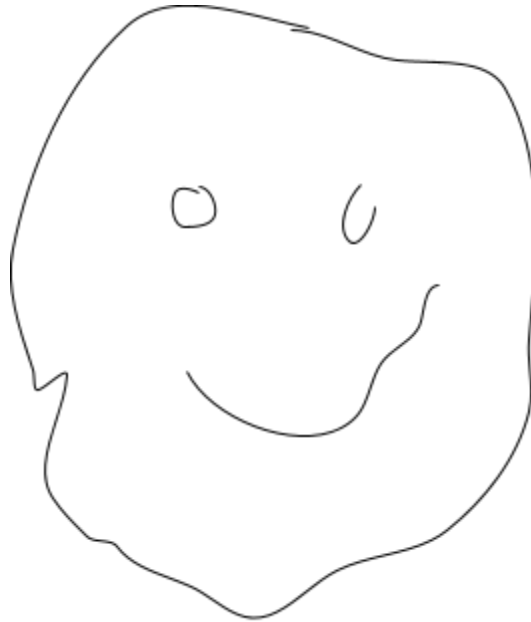
AGENDA

- Public Comment
 - Production Reports
 - Motions
 - Additional Comments
 - Adjournment
-

- **Public Comment (up to 10 minutes)**
 - **What is something you want for Christmas?**
 - **Gavin - a break**
 - **Sai - a reason**
 - **Austin - ssd card**
 - **Jen- household cleaning items**
 - **Kyle- two front teeth**
 - **Josh- lens adapter**
 - **Ammar- cash bc he's in the low**
 - **Sam- heated blanket**
 - **Daisy- new camera bag**
 - **Sophia- tropical vacay**
 - **Jay- Hermes sandals**
 - **Matt- not jalen allen**
 - **Approve Previous Minutes**
 - Motion by (Jay)to begin meeting and approve previous minutes
 - Second: Kyle
 - Vote:
 - For (👍): 10
 - Against(👎) :
 - Abstain(😐): 1
-

- **Production Reports**
 - *News*

- Not News related but ARCHIVES (yay finally)
 - Jen needs everyone's help to send and put all are things in the archive and needs people to back-up work on their drives so it can be digitally saved
 - Needs physical drives, flash drives, to be in before end of finals week
- *Sports*
 - Basketball Draft Completed
 - Swipe Access
 - UCTV Cribs
 - Been hearing from members about bringing it back, open to brining it back
- *Events*
 -
- *Advertising*



-
- *Entertainment*
 -
- *Film*
 - Filming Completed! Nice
 - Working on creating shorter films for next semester
 - Merch Question

Sai came in

- **Exec Reports**
 - *Chief Executive Officer*
 - Live shows on the website

- Proposing scheduled live shows that can be on our website for people to view
 - SASFAC
 - Member contract form
 - EVERYONE have your members [fill this out](#) and return as a pdf. You also have to sign at the bottom of it so it can be official. This is the link to the place where you put completed member contract [forms](#)
- *Chief Human Resources Officer*
 -
- *Chief Financial Officer*
 -
- *Chief Operations Officer*
 - Hiring Jordan is in the green and she starts when the new semester starts
 - Made a list of all the equipment that is over \$1000
- *Chief Marketing Officer*
 - [Content Creation Help](#) or [Media Submissions](#)
 - Content over break
 - Department drawing winner merch bags on my desk
 - List of VPs + Assistants (shirt sizes too)

Motion:

- Motion by **_Jay_** to approve: SASFAC Draft:
 - Discussion:
 - Second: Ammar
 - Vote:
 - For (👍): 9
 - Against(👎):
 - Abstain(😐): 2
- Motion by **Ammar** to approve \$24,995.47 for November [monthly bill](#):
 - Discussion:
 - Second: Kyle
 - Vote:
 - For (👍): 10
 - Against(👎):
 - Abstain(😐): 1
- **Additional Comments**
 - About meeting next week

-
- **Adjournment: adjourn at 7:30pm__**
 - Discussion
 - Second: Jen
 - Vote:
 - For (👍): 10
 - Against(👎):
 - Abstain(😐): 1
 - **Minutes to be approved at the next meeting**